



St. Thomas'
Nursery School

P.O. Box 247 Ft. Washington, PA 19034 215-233-2923
www.stns.us

June 1, 2017

Dear Parents/Guardians,

Welcome to St. Thomas' Nursery School for all of our new families and welcome back to all of our returning families. The 2017-2018 school year will be a fun and exciting one for all of us. With the days of summer ahead of us, it is time to prepare for the opening of school in the fall.

For all students, since you paid September tuition with your registration, your next tuition is due October 1, 2017.

We offer a Multiple Sibling Discount; 10% off the second child.

The tuition schedule is as follows:

<u>Two Year Olds</u>	<u>10% Sibling Discount</u>
2 days- \$300/month or \$2,700/year	2 days- \$270.00/mo or \$2,430.00/yr
3 days- \$340/month or \$3,060/year	3 days- \$306.00/mo or \$2,754.00/yr
<u>Three Year Olds</u>	
2 days- \$300/month or \$2,700/year	2 days- \$270.00/mo or \$2,430.00/yr
3 days- \$340/month or \$3,060/year	3 days- \$306.00/mo or \$2,754.00/yr
<u>Orange</u>	
3 days- \$340/month or \$3,060/year	3 days- \$306.00/mo or \$2,754.00/yr
4 days- \$380/month or \$3,420/year	4 days- \$342.00/mo or \$3,078.00/yr
<u>Blue Pre-K</u>	
4 days- \$380/month or \$3,420/year	4 days- \$342.00/mo or \$3,078.00/yr
5 days- \$410/month or \$3,690/year	5 days- \$369.00/mo or \$3,321.00/yr
<u>Green Pre-K</u>	
4 days- \$380/month or \$3,420/year	4 days- \$342.00/mo or \$3,078.00/yr
5 days- \$410/month or \$3,690/year	5 days- \$369.00/mo or \$3,321.00/yr

The tuition is based on an annual fee, which is divided into nine monthly payments. You do have the option to pay the tuition in a lump sum or in quarterly payments as well as in monthly payments. You can also pay on line with PayPal on our website: www.stns.us

- **Tuition payments are due the first of the month, there will be a \$30.00 late fee if tuition is not received by the 15th of the month.**
- **Lunch bunch contracts must be received by the first week of the month. After the due date the contract will be considered late and the fee will be \$11.00/hr. This is for staffing purposes.**
- **Changed lunch bunch days i.e. illness, require advance notice, for staffing purposes.**

On September 6th and 7th we will begin the year by devoting special time getting to know you and your child better. The small group meetings are scheduled during these days. You will be given the opportunity to speak with the teacher and your child will be able to explore the

classroom and meet a few of his/her classmates. **Your child's small group meeting schedule will be emailed to you in August.**

NEW this year, please find the 3 required student forms (student information sheet, health form & emergency contact form) on our website at Stns.us to download. Please print & complete the forms and return them at the time of your small group meeting. We must have emergency information and health assessments before your child may attend classes on Sept. 11th.

When you come for your small group meeting the teachers will explain our lunch bunch program. September Lunch bunch forms will be emailed and on-line on August 15, 2017. The teachers will also discuss our enrichment program that will be offered in both Pre-K classes.

Each child will need a school bag (one the child can easily open and close) to bring home their special creations as well as newsletters. In addition, we ask you to please bring the following items at the time of your child's small group meeting.

- an individual picture of your child & a picture of your family
- six rolls of paper towels
- two containers of hand wipes (for example wet ones or generic brand. These are to be used for the children to wipe their hands before they enter the classroom to minimize germs and help children with allergies).
- a full package of diapers/Velcro pull-ups & wipes(**Two yr olds only**)
- a change of clothing in a plastic bag labeled with your child's name
- \$50.00 activity fee which covers all supplies in school and in house field trips

Classes will begin on September 11th at 9 o'clock and **please remember**, a certain amount of separation anxiety is normal and to be expected. Children develop best in an environment of order and consistency. They are happier when they know what to expect. To a young child, a predictable world is a safe world. As a result, we encourage you to develop a routine of saying goodbye at the classroom door during the first weeks of school.

If your child will not be attending St. Thomas' Nursery School in the fall I must receive written notice of this change by July 15, 2017.

The Nursery School office is open and the messages are checked daily until the last day of camp. After this date the office and the school will be closed while maintenance issues are addressed. The messages will be checked sporadically during this time.

The teachers and I look forward to seeing each of you! Please feel free to call me if you have any questions or concerns (215-233-2923).

Sincerely,

Shari Petrakis, Director
sharip@stthomaswhitemarsh.org